

Funeral Benefit

HELPING YOU IN YOUR TIME OF NEED

Funerals can be costly but the Government Employees Pension Fund (GEPF) is there to help during your time of need. GEPF members, pensioners and their beneficiaries qualify for a funeral benefit which is specifically available to help them bury their loved ones by providing them with a monetary contribution towards the funeral arrangements.

The Fund's members qualify for R15 000 for the funeral of members, pensioners or their spouses and R6 000 towards the funeral of a GEPF member's eligible children (regardless whether the eligible child is receiving a child pension).

Accessing this benefit is easy. To ensure speedy and effective processing, qualifying members must correctly submit all of the required documents to GEPF.

WHAT DOCUMENTS TO SUBMIT

The documents you need to submit depend on who has passed away. To process and pay this benefit, GEPF needs the following documents from the claimants:

- A fully completed Z300 form (Funeral Benefit Claim Form).
- An original certified copy of the death certificate issued by the Department of Home Affairs;
- In the case of a still-born child, written confirmation of the duration of pregnancy and the certification of death issued by the attending physician and hospital;
- An original certified copy of the deceased's bar-coded Identity Document (ID) or passport or birth certificate in the case of a minor child;
- An original certified copy of the bar-coded ID or passport of the person applying for the benefit;
- For payment into a bank account, the Z894 form containing the bank details is needed;
- When the claim is submitted by fax (at 012 319 3655) the Z894 must be accompanied by a certified bank statement showing the bank's e-mail and landline contact details. These contact details will be used to confirm the bank account details provided;
- For payment through the Post Office the details of the online Post Office must be provided on the Z300 form. Applicants must confirm with the Post Office that it is an online Post Office. Please be aware that the original application and attachments must be handed in at the Post Office when claiming the benefit. If the original documents are not handed to the Post Office, payment will not take place.

Where applicable, the following additional documents must accompany the funeral benefits claim:

- If the spouse is the deceased: an original certified copy of the marriage certificate, proof of marriage according to religious tenet, certificate of customary marriage, lobola letter, or two affidavits from each family confirming the customary union. Lobola letters and affidavits confirming customary marriage must specify the place, date and parties of the customary union, and also the lobola paid.
- If an adopted child is the deceased or the applicant: an original certified copy of the adoption order stating the names of the adoptive parents.
- If the benefit is payable to the estate: an original certified copy of the letter of executorship and the Z894 for Banking Particulars Form reflecting the estate's banking details. When submitted by fax, the banking details form must be accompanied by a certified bank statement showing the e-mail and landline contact particulars of the bank. These contact details will be used to confirm the account details provided. A certified copy of the ID of the executor of the estate is also required.
- If the deceased is a biological or legally adopted child, and the child was a full-time student over 18 years but under 22 years: the originally certified proof of full-time registration from a recognised educational institution.
- If the deceased is a biological or legally adopted child who was over the age of 18 and was disabled and dependent on the member or pensioner: the originally certified medical proof of disability, along with proof of factual dependency.
- If the surname of the applicant is different from that of the member or pensioner: an affidavit explaining the relationship, for example, that the applicant is the married daughter of a deceased member.
- Where the applicant or the deceased is a life partner: the life partnership must be approved by GEPF before the claim can be processed. If the life partnership had, at the time of death, not yet been approved, a completed Life Partner Application form to be attached to the funeral benefit claim, along with all the prescribed attachments for both documents. The Life Partner Application form can be downloaded from this website or copy can be requested from the Call Centre (0800 117 669).

