
**Instructions for completing form Z894:
Updating the bank particulars for a member, pensioner or beneficiary of a
benefit payable by the GEPF, to his or her own bank account**

1. This form can be completed electronically, printed and signed, and then returned to the GEPF.
2. The beneficiary of any pension benefit must ensure that GEPF has their latest banking particulars. The beneficiary can be a member, pensioner, dependant or nominee.
3. Both the beneficiary and the bank official must complete this form. All the required fields must be completed to avoid unnecessary delays in processing the transaction.
4. If the banking details change after submission of the main application form or at any other stage, a new Z894 form must be completed.
5. Payments are only made electronically to cheque, transmissions and savings accounts of beneficiaries - no payments can be made to Home Loan or Credit Card Accounts.
6. Payments are only made to the beneficiary and not to any other third parties such as a spouse, parent, child or friend, with the exception of payments to the guardians of child pensioners or minor beneficiaries.
7. For any payment to an estate late account, please use the estate late bank form.
8. For payments to overseas or foreign banks, please use the bank form for foreign banks.
9. After completing the form, the original form must be delivered to any GEPF regional office or posted to the GEPF, along with an originally certified copy of the ID or passport of the account holder, and in the case of an estate account, the ID of the executor and letter of executorship.
10. Return address:
Government Employees Pension Fund
Private Bag X63
Pretoria
SOUTH AFRICA
0001
11. Enquiries may be directed to the GEPF Call Centre: 0800 117 669

The GEPF respects privacy and personal information of its members and pensioners and therefore subscribes to the provisions of the Protection of Personal Information Act 4 of 2013. Visit www.gepf.co.za to view GEPF Privacy Policy and Privacy statement.